

CONSULS Cataloging and Catalog Maintenance Committee Meeting
October 14, 2008

Present: Stephen Slovasky, Priya Rai, Cindy Schofield-Bodt, Kris Jacobi, Alesia Szabo, Jin Chang, Dana Tonkonow

1. Status report re authorization project:. Priya prepared a handout and the project was discussed.
 - a. All records cataloged through 8/08 have been authorized. Batches are sent the first workday of the month and records are returned within an hour of being submitted.
 - b. Priya has been keeping the directors informed through Pat Banach (currently chair of directors group) Per record processing costs .10 per heading and our cost is about \$500.00 month. We will be submitting between 60-65,000 records per year which is higher than was estimated. Large batch loaded records are not being sent (serials solutions, safari, etc.)
 - c. Field 903 is being used to note LTI processing history but it is not protected from overlay at this time. Because we all have different load tables each of us has to adjust the interactive OCLC load table to be protected. Date of last process is something we want to be preserved. It was suggested that the duplicate headings report function be disabled. It was agreed that duplicate entries should be cleaned up by each campus during the last week of the month before Priya sends the batch load.
 - d. Although blind headings do show up, LTI has reported that many libraries have the same issue and most decide to just leave the headings knowing that patrons may be directed to use a search term that has no results. Suggestion is that when full LTI update is done the blind references will be eliminated but we will not try to keep up with them individually.
 - e. There was a question from the systems office about payment for the service; Priya referred to Pat and the issue seemed to be resolved.
2. State library is cataloging records for Congressional pubs that are originally cataloged as an electronic resource (born digital PDF) but then when printed they are re-cataloged as paper with the e-characteristic noted and OCLC record is overlaid. This is adding to number of overlays. Federal Document cataloging statistics were not included in our estimates in the Authorization RFP and are a likely explanation for monthly costs being higher than estimated. We are not paying for Autographics authority services any more so cost is a "wash."
3. The system of Stephen (Verna) sending email when GPO Shipping lists are updated is helpful to the libraries and should continue. Stephen did adjust load table for print publications that overlay cat records for electronic versions. It changes to "multi" from "all" and mat type changes from "8" to "a."
4. Stephen reported that he is now the rep from the state library to the systems meetings.
 - a. Issue of load tables came up at the meeting "who does what?" The load tables that exist do not have a history notated as to why they were written but going forward any load tables added or edited will have a note

attached. Clearly, knowledge of MARC format is necessary so catalogers must be involved in creating load tables for bib records. Proposal is that people who have been trained to edit or write load tables should be the people who do that work. Priya and Stephen have been so trained. Stephen will be the liaison between the CONSULS cataloging group and the CONSULS systems group. Load table needs can be independent by library but at present every library does not have a trained person. Priya and Stephen are willing to be the resource people called upon to write the tables. Priya suggests that load table training would be useful to any cataloger and encourages all to get training if the opportunity presents itself.

- b. Systems Group has looked at the RSS feed function and has not found it to be a very useful tool. Central is using it but not with great success.
 - c. There was a discussion of open source systems. We are not likely to go that route in the foreseeable future.
5. WebPacPro enhancements. The list of previously suggested changes was reviewed. Stephen will forward the list to Debbie Herman to be acted upon. Additionally, the request will be made that the persistent URL note and cell phone button be relocated to a box of "tools" or someplace less obvious.
 6. Discussion on 856 edits: A delimiter z should always be added to 856 fields. This Public Display note can be exactly the same wording as the |3. Do not change the |3 to |z. Retain |3. We agreed to retain the TOC, Publisher description, Contributor biographical information, Sample text links, but delete the Cover Art link..
 7. CSBs. No need for this group to work with CSBs anymore. Updates will be made to new records via our periodic batch updates and old records at the time of the annual LTI updates. The issue of individual records needed to be examined in cases where one heading splits into multiple headings was discussed. There was a provision in the RFP response for that. LTI has a procedure for dealing with it.
 8. Genre headings are still an interest of Kris's that she will continue to pursue. Genre heading should be added to the record where appropriate. They are searchable by keyword but not indexed. They will be there WHEN we have genre indexing.
 9. Protected fields discussion
 - a. 002 field remains in records but have no meaning.
 - b. 505 0_ is protected 505 1_ is not
 - c. 903 LTI date field will be protected and repeatable.
 - d. 962 was created through III media manager for CCSU. It turned out to not be useful so the data that was being put in the 962 is now being entered as 856.
 - e. 035 and 001 have same data but in future a system may make use of it so we will leave alone. CCSU moves SFX number from 035 to 001 field and has a prefix to show it is not a real OCLC # The field is harmless so it will be left.

- f. It was pointed out that if records are exported without the bs= field in the 949 then records default to some other load table and may not be correctly displayed

10. III issues:

- a. There was some discussion about screen color, font, print color etc. and check-in card colors have changed. Stephen suggests opening a III call to inquire about display issues.
- b. Announcement that ECSU has new books location and a leisure reading collection location.
- c. "Copy record" function seems to have ended. Call III to turn back on.
- d. Question about curriculum lab scopes.. It is turned on.

Meeting adjourned at 3:45. Next meeting will be scheduled as needed. Possibly in January.

Recorded by Cindy Schofield-Bodt