

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
May 15, 2006

INDEX

Members present: Mollie Keller, Judge Joseph Flynn, Bob Harris, Daphne Deeds, Allen Hoffman, Jackie Hemond, Joy Hostage

Members absent: John Barry, Barbara Westwater, Judge Francis Hennessy,

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Rich Kingston, Mary Louise Jensen, Bonnie Delaney, Lynne Newell, Louise Carey (State Library), Chris Bradley (CLC), Lew Daniels (Westbrook Public Library), Anita Wilson (Friends)

Chairperson Mollie Keller called the meeting to order at 1:15 p.m. Ms. Keller announced that Larry Kibner has resigned from the Board. A resolution for Mr. Kibner will be presented to the Board at its July meeting. Ms. Keller also welcomed Board member Joy Hostage back from her lengthy vacation.

MINUTES

It was MOVED (B. Harris) seconded (J. Hemond) THAT THE MINUTES OF THE MARCH 27, 2006, BOARD MEETING BE APPROVED AS PRESENTED. The MOTION was PASSED with three abstentions (J. Hostage, A. Hoffman, D. Deeds).

PUBLIC COMMENT

Sharon Brettschneider circulated a document regarding iCONN.org now having historical Hartford Courant editions in its collections dating from 1764-1922. Ms. Brettschneider explained that the State Library has contracted with a company called ProQuest to make this addition possible. The achievement was made possible by a coalition of schools and libraries coordinated by State Librarian Kendall Wiggin. Mr. Wiggin solicited libraries for contributions to this effort making it a reality. As a thank you from everyone who will benefit from this addition to iCONN, Mr. Wiggin was presented with a framed picture of the front page of an 1878 edition of the Hartford Courant newspaper.

STATE LIBRARIAN'S REPORT

Mr. Wiggin stated that there is a new monumental sign on the corner of Capitol Avenue and Lafayette Street that says State Library, Archives and Museum. This very elegant sign was initiated and paid for by Judicial. On the corner of Oak Street and Capitol Avenue there is a matching sign that says Supreme Court.

Allen Hoffman asked about the succession planning that the State Library is looking into and whether this is something that Mr. Wiggin is suggesting that other libraries do as well. Mr. Wiggin replied that this is a broad issue that was discussed at the CLA Conference last year. Ken Wiggin, Sharon Brettschneider and Alice Knapp, President of CLA, will be meeting about providing leadership training to help libraries with this important issue.

OTHER REPORTS

Connecticut Library Association (CLA): Sharon Brettschneider reported for Alice Knapp, President of CLA. CLA is very pleased with the success of the ConnectiCard campaign. CLA had the CCARD program as its main focus during this past legislative session. CCARD received a 45% increase in its budget. CLA will continue its CCARD campaign in next year's legislative session.

Ms. Brettschneider continued that CLA is pleased with another successful annual conference. This year there were 901 attendees and an oversubscribed exhibitors' hall. There is already a waiting list for exhibitors who want to participate next year. This year there was a blog going on during the conference for librarians to note their experiences. Mr. Wiggin complimented the State Library's exhibit and credited the State Library's

MINUTES

PUBLIC COMMENT

STATE LIBRARIAN'S REPORT

OTHER REPORTS
CLA

Image Committee for their creativity.

Advisory Council for Library Planning and Development (ACLPD): No report at this time.

ACLPD

Connecticut Library Consortium (CLC): Chris Bradley distributed a CLC Museum Pass Program brochure. This brochure lists museums and family attractions from which consortium members can receive discounts on admittance fees.

CLC

An invitation was extended to attend the CLC's third Annual Meeting on June 12, from 4pm-7pm. It will be held at Capital Community College's Centinel Hill Hall.

Association of Connecticut Library Boards (ACLB): No report at this time.

ACLB

Friends of Connecticut Libraries (FOCL): Anita Wilson reported that the Friends have received their first draft of their Handbook for review. Three successful workshops entitled "Sharing Among Friends" were held in April in different locations around the state.

FOCL

The Friends will hold their Annual Meeting on Saturday, June 3, at the Senior Center behind the Hamden Public Library. Author Anne Farrow will be the Friends' guest speaker.

Connecticut Heritage Foundation (CHF): The Foundation met on April 27, 2006. The priority is recruiting new members and fundraising.

CHF

OLD BUSINESS

Budget Update: Mr. Wiggin reported that he is pleased with the increase in CCARD funding that resulted in this year's legislative session but that we need to continue working to get it to the level it should be. Bond funds for the Library materials budget have not been approved. Mr. Wiggin has requested that the fund request be placed on the agenda for the next Bond Commission meeting.

OLD BUSINESS
Budget Update

Legislative Update: The State Library did not have any bills passed that dealt with bonding. No bond bill was passed, but the public library construction funds will not be impacted. Mr. Wiggin has requested that the book budget be placed on the next Bond Commission meeting agenda.

Legislative Update

State Library Collections and Insurance: Mr. Wiggin has not done a lot of follow-up on this matter. Board member Daphne Deeds has contacted some colleagues and got the name of a company that could do an assessment of the State Library's collections. The Judicial Department is following up on the insurance report recommendations. Installing sprinklers in the building was one of the recommendations. This would be a very expensive modification to the building. The State Library needs to determine what collections should and should not be under the fine arts policy. Risk Management ultimately determines how much insurance we should have.

Collections & Insurance

Judge Flynn asked Ken Wiggin to send written notification to Risk Management that we may need their services. Judge Flynn feels that we should make a recommendation to Risk Management as to what we think is acceptable for insurance coverage. Even if they disagree, this would fulfill our fiduciary responsibility.

NEW BUSINESS

State Public Library Construction Grant to the Westbrook Public Library: Mary Louise Jensen explained that this is Westbrook's first extension request. Ms. Jensen introduced Lew Daniels, Director of the Westbrook Public Library. Mr. Daniels explained the need for the grant extension. It took five referendums for the town to pass its budget. During this delay in passing the budget a new Board of Selectmen, including a First Selectman

NEW BUSINESS
Grant Extension

was elected. Also, new members were elected to the Board of Finance, including a new Chairman. There now appears to be support for this project to continue. It was MOVED (J. Flynn) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES WESTBROOK PUBLIC LIBRARY'S EXTENSION OF THE DEADLINE TO INITIATE ITS PROJECT FOR THE \$500,000 STATE PUBLIC LIBRARY CONSTRUCTION GRANT TO AUGUST 4, 2007. PASSED unanimously.

Motion

Library Services and Technology Act Grants: Sharon Brettschneider reported that the State Library conducts a competitive grant program using federal funds. The Advisory Council for Library Planning and Development approved the grant categories that help the State Library meet the goals of the LSTA Five Year Plan. A total of \$100,000 is available for the FY06 grants and \$60,000 in FY07. The categories for which applications for grants were sought are Collaborations to Support Children's Literacy, Programs for Children and Young Adults in Poverty, Programs for Individuals with Disabilities, Programs for Non-English Speaking Populations, Programs for Older Adults. The deadline for submitting grant applications was February 17, 2006. Teams of three State Library staff members reviewed twenty-three grant applications in accordance with criteria established by the LSTA Five Year Plan. Nine grants totaling \$159,528 are being recommended to the Board.

LSTA

Board member Bob Harris pointed out that in the category of grant applicants not being recommended there are two typos. The first is in the Wintonbury Branch of the Prosser Public Library section. It should read that the library is in Bloomfield instead of Hartford. The second is in the Stafford Library section. It should read that the library is in Stafford instead of Hartford. It was MOVED (J. Flynn) seconded (J. Hostage) TO MAKE A FORMAL AMENDMENT TO THE LSTA GRANTS FOR FY06-07 DOCUMENT. PASSED unanimously.

Motion

It was MOVED (J. Flynn) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$159,528 IN LSTA FUNDS FOR THE GRANTS AS FOLLOWS: Program Grants - **COLLABORATIONS TO SUPPORT CHILDREN'S LITERACY** Enfield Public Library (\$13,981), Hartford Public Library (\$23,850), Stratford Library Association (\$25,000) **PROGRAMS FOR OLDER ADULTS** East Hampton Public Library (\$12,387), Enfield Public Library (\$22,859), Gunn Memorial Library (Washington) (\$5,397), West Hartford Public Library (\$12,515), Phoebe Griffin Noyes Library (Old Lyme) (\$18,779) **PROGRAMS FOR CHILDREN AND YOUNG ADULTS IN POVERTY** Hartford Public Library (\$24,760). PASSED unanimously.

Motion

Appointment to Connecticut Digital Library Advisory Board (CDLAB): Sharon Brettschneider reported that since the CDLAB was formed the bylaws called for a "student of school or college" position on the Board but that position has never been filled. A Library Media Specialist from the Middletown High School agreed to help with finding a candidate to fill this position. Robin Dutcher, a sophomore at Middletown High School has agreed and applied to become a member of the Board. It was MOVED (J. Flynn) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF ROBIN DUTCHER TO THE CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD FOR A FIRST TERM BEGINNING IN APRIL 2006. PASSED unanimously.

CDLAB Appointment

Motion

Establishment of a Connecticut State Library Building Committee: Ken Wiggin reported that after all the discussion about insurance coverage and space shortages, it's time to have a Committee to look at long-range programmatic and spatial needs of the State Library. Mr. Wiggin would like to work with a Committee to explore options and come up with suggestions to present to the Governor. Mr. Wiggin recommends that the composition of the committee be: three members of the State Library Board appointed by the Chairman, the State Librarian, the Director of Administrative Services, Director of Information Services, Public Records Administrator, State Archivist, the Administrator of the Museum of Connecticut History, the Director of Library Development and the State

State Library Building Committee

Library's Building Consultant. In addition, Mr. Wiggin suggests that the Chair of the State Library Board seek representation from the Department of Public Works, the Office of Policy and Management, and the Supreme Court. There was discussion on the turn around time for a Committee report to the Board. It was decided that a preliminary report be presented to the State Library Board at its November 2006 meeting. The Committee shall be charged with: conducting a storage need analysis, establishing planning assumptions including program requirements and site requirements, developing recommendations and an implementation plan. Allen Hoffman stated that making the legislature aware of future plans is very helpful to the success of a project. At this time there is no funding for assistance from outside consultants. It was MOVED (B. Harris) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD ESTABLISH A LIBRARY BUILDING COMMITTEE TO EXPLORE AND MAKE RECOMMENDATIONS FOR THE LONG-RANGE PROGRAMMATIC AND SPATIAL NEEDS OF THE STATE LIBRARY. PASSED unanimously.

Motion

Judge Flynn expressed concern over the availability of parking to the patrons of the State Library and Museum. Currently patrons find parking on the street and need to use the parking meters. There was some discussion on the parking situation. It was MOVED (J. Flynn) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD REQUEST PERMISSION FROM THE DEPARTMENT OF PUBLIC WORKS TO UTILIZE PART OF THE CORNER OF BUCKINGHAM STREET AND WASHINGTON STREET FOR PARKING FOR CONNECTICUT STATE LIBRARY PATRONS. PASSED unanimously.

Motion

OTHER BUSINESS

OTHER BUSINESS

Joy Hostage reported that she recently visited a gorgeous library in Alexandria, Egypt that opened in the last 5 years. The library is built in tiers and was beautifully conceived. Tickets must be purchased to enter the library with a further charge to explore the archives.

Jackie Hemond reported that the referendum for the Simsbury Library is tomorrow.

Mary Louise Jensen reported that the Babcock Library in Ashford has completed its renovation project. The Southbury Library has recently opened its new building and next month the Bristol Library and the Wilton Library will open their new buildings as well.

At 2:13 p.m., it was MOVED (J. Flynn) seconded (B. Harris) TO ADJOURN. The next meeting is scheduled for July 31, 2006, at 1:15 p.m. (lunch at 12:30 p.m.) at the Van Block Facility.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

