

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
September 22, 2008

INDEX

Members present: Bob Harris, Judge William Lavery, Linda Anderson, Mollie Keller, Joy Hostage, Daphne Deeds, Allen Hoffman, John Barry, Judge Francis Hennessy

Members absent: Scott Hughes, Barbara Westwater, Eileen DeMayo

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Rich Kingston (State Library), Carl Nawrocki (Friends), Suzanne Lee (ACLB)

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**MINUTES**

It was MOVED (W. Lavery) seconded (B. Harris) THAT THE MINUTES OF THE May 27, 2008, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

**PUBLIC COMMENT**

There was none.

**STATE LIBRARIAN'S REPORT**

Ken Wiggin started by saying that Board member Linda Anderson has brought to his attention today that she received a letter from Stephen Groninger of New Haven. Ken Wiggin explained that this man has sent the same letter to most of the Board members more than once. Sharon Brettschneider as well as Ken Wiggin has replied to this man. His issue is about not receiving free interlibrary loan from the University of New Haven. This matter is considered closed.

Ken Wiggin attended the Adult Literacy Leadership Board meeting and is now a non-voting member. Barbara Bailey, Director of the Mansfield Public Library is also a non-voting member. Legislation requires the vision and mission statement for this Board to be completed by January of 2009.

Joy Hostage expressed pride and congratulations to Ken Wiggin for his 10 years with the State Library. Ken Wiggin thanked the Board members for the pleasure of heading the State Library and feels that the time has gone by quickly.

Ken Wiggin gave an update on the pending asbestos abatement project. There still is no definitive starting date for the project. At this time, consideration is being given to where staff will be relocated to during the abatement project. Staff in the affected areas will be relocated for their own safety and also to speed up the procedure. Judicial is in charge of this massive project.

**OTHER REPORTS**

Connecticut Library Association (CLA): No report at this time

Advisory Council for Library Planning and Development (ACLPD): No report at this time.

Connecticut Library Consortium (CLC): No report at this time.

Association of Connecticut Library Boards (ACLB): Suzanne Lee reported that ACLB's next meeting will be held before their October 31st Annual Conference. Ms. Lee introduced Carl Nawrocki who is scheduled to be a speaker at the Conference.

Friends of Connecticut Libraries (FOCL): Carl Nawrocki reported that the Friends Annual meeting was held in June and he was elected the new President. The Friends are

**MINUTES**

Motion

**PUBLIC COMMENT**

**STATE  
LIBRARIAN'S  
REPORT**

**OTHER REPORTS**

CLA

ACLPD

CLC

ACLB

FOCL

starting to send out grants to start new Friends groups. A workshop that is coming soon called "Friends making Friends" will be held in Trumbull and Colchester. .

Connecticut Heritage Foundation (CHF): Ken Wiggin reported that the next meeting of CHF is scheduled for October 17. The Foundation will be addressing the sponsorship of a new traveling exhibit "Light on New Netherland". Consideration will be given to having a fundraiser event in association with this exhibit's grand opening.

Museum Advisory Committee (MAC): Daphne Deeds stated that MAC has finally met and had a very full agenda. A couple of the items included a recommendation by MAC that Bylaws be adopted and the Coltsville Building has been named a landmark building. Ms. Deeds distributed a photo and floor plan of the Lafayette Street building the State has purchased with plans for the State Library to occupy half. MAC is giving consideration as to the best use the Museum can make of this building.

**OLD BUSINESS**

Budget Update: Mr. Wiggin stated that the \$200,000 in state funding is going to the Hartford Public Library. This funding was something that occurred without any involvement from the State Library. The State Library is in the midst of preparing a 10% reduction in its budget. In the first year of the biennium, the State Library asked for a lot of capital equipment funds. The Governor is asking for \$1.5 million in reductions. Rich Kingston has advised that we take little to no funds from our personal accounts. Ken Wiggin plans to meet with his managers soon about the reductions. All reduction suggestions are due on October 14

Ken Wiggin reported that agency heads have received an update from the Governor's office. They are looking at structural problems. There continues to be a hiring freeze but the State Library was able to hire a State Data Coordinator because it's a federally funded position.

The State Library has submitted a plan to the Governor's office to cut back on fuel usage.

The Historic Preservation Fund has suffered since the decline in home sales. As a result fewer fees are being collected.

Legislative Update: Mr. Wiggin reported that the legislature is requiring that he put together an advisory committee for Uniform Real Property Electronic Recording. The deadline for this is October 1, 2009. Mr. Wiggin is already collecting the names of attorneys that have contacted him about being on this committee.

**NEW BUSINESS**

All Staff Day: Ken Wiggin reported that for the past several years the State Library has held a staff development day for all State Library employees. This day serves as an opportunity for employees from all the outlying facilities to meet in one place and get to know each other. The State Librarian addresses the staff and they also are given the opportunity to learn new developmental skills from different presenters. Positive feedback is received from staff every year. Mollie Keller stated that she makes every effort to attend these staff development days and enjoys them very much. It was MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THAT THE STATE LIBRARIAN CLOSE ALL STATE LIBRARY FACILITIES ON THURSDAY, OCTOBER 30, 2008 FOR THE ANNUAL ALL STAFF DAY. PASSED unanimously

Appointments to the Advisory Council for Library Planning and Development (ACLPD): Sharon Brettschneider reported that the state statutes require annual appointments to ACLPD by the State Library Board. Since the time the fact sheet for this matter was produced another nomination was brought forward. Ms. Brettschneider requested that Ann Leeney-Panagrossi be added to the nominations. Ms. Leeney-Panagrossi would

CHF

MAC

**OLD BUSINESS**  
Budget Update

Legislative Update

**NEW BUSINESS**  
All Staff Day

Motion

Appointments to  
ACLPD

represent the Academic Libraries. It was MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS TO THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT FOR A TERM BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2010: Candice Brown (Connecticut Library Consortium), Nancy Brochu (User Region 3), Elaine DeVoss (School Library Media Centers), Robert Farwell (Medium Public Libraries), Steven Famiglietti (Persons with Disabilities), Gary Giannelli (Large Public Libraries), Valerie Kilmartin (Small Public Libraries), Paul McIlvaine (User Region 4), James McShane (Shared Automation Systems), Marilyn Pitman (Institutional Libraries), Ann Leeney-Panagrossi (Academic Libraries). PASSED unanimously.

Motion

Election of Officers: It was MOVED (F. Hennessy) seconded (B. Lavery) THAT THE STATE LIBRARIAN TEMPORARILY FILL THE ROLE AS CHAIR OF THE STATE LIBRARY BOARD FOR THE ELECTION OF OFFICERS. PASSED unanimously.

Election of Officers  
Motion

Judge Hennessy reported that he and Joy Hostage are the State Library Board's Nominations Committee. A letter was sent to the Board members seeking nominations for the positions of Chair and Vice Chair of the State Library Board. No nominations were brought forward and the current Chair and Vice Chair have expressed an interest in continuing for another term. It was MOVED (W. Lavery) seconded (F. Hennessy) THAT MOLLIE KELLER BE RE-ELECTED CHAIR AND BOB HARRIS BE RE-ELECTED VICE CHAIR OF THE STATE LIBRARY BOARD FOR ANOTHER TERM ENDING SEPTEMBER OF 2009. PASSED unanimously.

Motion

**OTHER BUSINESS**

**OTHER BUSINESS**

Joy Hostage stated that while at a Cheshire Library Board meeting she became aware of a book shortage in New Haven schools. Books needed are for pre-K thru eighth grade. Ms. Hostage inquired whether the State Library could help with this cause. Ms. Brettschneider asked that Ms. Hostage send her an email so that it can get posted to a library community listserv. When public libraries or Friends groups have book sales there are often extra children's books left over that could possibly be donated. Mr. Wiggin stated that he'll see what the Division of Library Development and Friends groups can do.

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At 2:15 p.m., it was MOVED (W. Lavery) seconded (A. Hoffman) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, November 24, 2008 at 1:15 p.m. (lunch at 12:30 p.m.) at the Van Block Facility

Respectfully submitted,

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Kendall F. Wiggin, Secretary

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Jane Beaudoin, Recorder

