



EXAMINATION OF INDEXES AND INSPECTIONS OF LAND RECORDS OF THE TOWNS

(Pursuant to Connecticut General Statutes Sections 7-14 and 7-25 and Regulations 11-8-13 through 11-8-18)

1. Please fully complete this form and certificate and submit by Dec. 31 for the preceding calendar year to the *Office of the Public Records Administrator*, c/o Connecticut State Library, 231 Capitol Ave., Hartford, CT 06106.
2. Examination Certificates can be accepted only for an entire calendar year—not for a fiscal year or for a partial year.
3. Send only this form. Do not send actual examination.

1. _____ Local Government Entity	2. _____ Examination performed on (dates)	3. _____ Period covered by examination
4. _____ First Selectman or Administrative Head _____ Address (No./Street) _____ City/Town, State, Zip	5. _____ Examiner/Firm _____ Address (No./Street) _____ City/Town, State, Zip	

6. **CERTIFICATE OF EXAMINER**—This is to certify that an examination of the indexes and inspection of land records has been completed by the undersigned.

Signature of Examiner / Date

7. **CERTIFICATE OF TOWN CLERK**

- No errors or omissions found.
- Errors and omissions as reported by the examiners have been duly noted and fully corrected in the proper pages in the indexes of the land records as required under Statutes Section 7-26.

Signature of Town Clerk / Date

8. **EXAMINATION AND INSPECTION CERTIFICATE**

The First Selectman / Administrative Head of the city/town hereby certifies to the Public Records Administrator, pursuant to Public Act 225 of the laws of 1967, that the examinations of indexes and inspections of records as required within Section 7-14 of the General Statutes of Connecticut have been completed for the period January 1, 2____ to December 31, 2____.

First Selectman or Administrative Head / Date

Subscribed and sworn to before me this _____ (day) of _____ (month) of _____ (year).

Notary Public
Commissioner of the Superior Court